

NATIONAL TEACHING COUNCIL
EXAMINATION OFFENCES AND THEIR PENALTIES

S/N	OFFENCE	PENALTY
1	Leakage of examination questions. This involves any knowledge or possession of examination questions (being it hard copy, soft copy or on telegram, WhatsApp platform or any other social media platform) before the examination.	i.) Handing him/her to the police for investigation to be prosecuted. ii.) If the person is a candidate, his/her results should be cancelled. The candidate should re-write when the paper is being taken a year after the incidence.
2	Possession of unauthorized material(s) related to the examination and likely to be used during examination. E.g. blank piece(s) of paper, notes, textbooks, prepared material(s) or any other printed material(s), programmable calculators, mobile phones, iPad and mp3.	Cancellation of the candidate's particular paper(s) and the candidate to rewrite when the paper is being taken in the following examination.
3	Copying from prepared notes or from a colleague's script during examination; stealing; converting or misappropriating the scripts of other candidate; substituting worked scripts during or after the examination; exchanging question papers.	Cancellation of the candidate's paper and the candidate to rewrite when the paper is being taken in the following examination.
4	Persistently looking over other candidate's shoulder (stretching neck or 'giraffing') in order to cheat.	For the 1 st offence, the report should be documented and filed and candidate made to sign a bond. Any 2 nd offence in relation to examinations will attract cancellation of paper and the candidate to rewrite when the paper is being taken in the following examination.
5	Impersonation – Impersonating another candidate or allowing one's self to be impersonated.	Cancellation of the candidate's paper, dismissal, prosecution and or be banned for 2 years.
6	Assisting or attempting to assist, obtaining or attempting to obtain assistance from a candidate or non-candidate.	Cancellation of the candidate's paper and the candidate to rewrite when the paper is being taken in the following examination.
7	Consulting or trying to consult any book, notes or other unauthorized materials or any other electronic device	Cancellation of the candidate's paper and the candidate to rewrite

	such as programmable calculators, mobile phones, iPad and mp3 during the examination.	when the paper is being taken in the following examination.
8	Persistently disturbing other candidate(s) or distracting their attention.	Stopping the candidate(s) from continuing the examination.
9	<p>a) Verbal assault/threat on supervisors/invigilators inside or outside the examination hall.</p> <p>b) Physical assault on supervisors/invigilators /examiners or any authorized person inside or outside the examination hall</p>	<p>Cancellation of the candidate's paper and the candidate should be banned for one year.</p> <p>Dismissal, cancellation of candidate's paper, prosecution and or the candidate to be banned for 2 years.</p>
10	Bringing into the hall or using anything including chemical substance with intent to cause temporary or permanent injury to any authorized person and other candidates in the examination hall.	Cancellation of the candidate's paper, dismissal and prosecution of the candidate(s).
11	Destroying materials suspected as evidence against offender, e.g. blank piece(s) of paper, notes, textbooks, prepared materials or any other printed material(s), programmable calculators, mobile phone, iPad and mp3.	Cancellation of the candidate's paper and the candidate to be banned for 2 years.
12	Destroying any examination material(s) inside or outside the examination hall, e.g. tearing of leaflets from answered booklet; tearing question papers.	Cancellation of the candidate's paper and the candidate to rewrite when the paper is being taken in the following examination.
13	Writing after the examination has ended after persistent reminder.	<p>Caution for the 1st offence.</p> <p>For the 2nd offence, paper is to be cancelled and the candidate to rewrite when the paper is being taken in the following examination.</p>
14	Frequently seeking permission to attend nature's call with intent to cheat and cheating.	<p>Caution for the first time.</p> <p>For the 2nd offence, stop the candidate from continuing the examination and apply the necessary sanction for cheating in examination.</p>
15	Failure to write index numbers on question paper or answer booklet after persistent reminder.	<p>Caution for the first time.</p> <p>After the first caution, if the index number is still not written, it should be interpreted as intention to cheat.</p>

